

VILLAGE OF TUXEDO PARK

P.O. BOX 31
80 LORILLARD ROAD
TUXEDO PARK, NEW YORK 10987

Date: March 16, 2011

To: Village Board of Trustees

From: John C. Ledwith IV

Re: **March 2011 Departmental Reports**

1. Building Dept.

- a. Working with the contractors at the Miller property on Pine Rd. and Alderisio property on Mtn. Farm Rd. to resolve outstanding violations and complete the building projects before the summer.

2. Water Dept.

- a. Sent warning letter to Town residents whom have not made a payment in two billing quarters. Listing is attached.
- b. Mar. 16th Uncollected balances Town \$23,711.69 Village \$14,278.85
- c. Feb. 15th Uncollected balances Town \$29,844.72 Village \$19,979.61
- d. In process of preparing water billing for the 1st quarter of 2011. Will provide the Board with detailed billing and historical water loss analysis at April Trustees' meeting

3. Utilities

- a. Submitted grant applications for the following projects (see attached):
 1. Electricity Savings – \$1,499 (Presented to Village Board last month)
 2. Sewer Plant Water Savings – \$4,800 (As per W&S letter dated August 18, 2010)
 3. Total grant application \$6,299.
- b. Contacted Orange & Rockland representative Michael Grant regarding light bulbs that are not lit and broken light fixtures. Over 18 light bulbs were replaced and one light fixture was repaired. Installed aluminum visor on light near the intersection of Tuxedo Rd. and Pepperidge Rd. See attached email.

4. General

- a. Worked on property assessed valuations with Grievance Board.
- b. Worked on obtaining Village resident permission to shoot within 500' of a property line with Mayor Stebbins.
- c. Ordered and picked up 2011 boat permits.
- d. Suggested the use of a proximity switch on the gate arm to prevent the closing of the gate on a vehicle.

Water Dept.
March 4, 2011
Warning Letter List
Due March 31, 2011

Account	Service Address	Title Owner	Mailing Address	Status	Last Payment	Total Due	Tenant
26	12 Augusta Place, #4 (Hoffma	Mr. Thomas Brennan	85 Center Street		September, 2010	\$448.77	Hoffman
19	12 Augusta Place, #1 (Demp	Mr. Thomas Brennan	85 Center Street		August, 2010	\$470.64	Dempsey
36	12 Schoolhouse Lane, #1	Mr. Michael Caterno	P.O. Box 722		May, 2010	\$251.25	
37	12 Schoolhouse Lane, #3	Mr. Michael Caterno	P.O. Box 722		June, 2010	\$357.06	
38	12 Schoolhouse Lane, #2	Mr. Michael Caterno	P.O. Box 722		May, 2010	\$251.25	
50	158 E. Village Road	Ms. Audrey Coviello	P.O. Box 18		November, 2010	\$201.70	
54	28 Library Road	Mr. Jim Cunningham	131 Sun Valley Road		July, 2010	\$420.47	
71	25 Schoolhouse Road	Mr. Matthew Seibel	P.O. Box 335		December, 2010	\$549.78	
77	156 Rie, 17 (Take A Break)	Ms. Jennifer Mariano	15 Ash Court		June, 2010	\$624.98	
85	East Village Road	Mr. Victor Posta	P.O. Box 124		January, 2011	\$368.96	
107	20 Stevens Lane	Ms. Elizabeth Panetta	P.O. Box 509		August, 2011	\$410.88	
125	38 E. Village Road	Ms. Jennifer Butler	P.O. Box 566		February, 2011	\$838.82	
163	12 River Road	Mr. Luis Cepeda	16 Circle Drive		April, 2010	\$990.33	
190	16 Circle Drive	Mr. Cyril Geoghegan	24 Hillside Avenue		October, 2010	\$251.25	
200	24 Hillside Avenue	Mr. Robert Karowski	P.O. Box 692		September, 2009	\$908.37	
246	29 Schoolhouse Road	Mr. Patrick Senda	c/o Judson Cressey		September, 2010	\$441.54	Galvis
269	135 E. Village Road	Mr. William Kordiak	c/o Judson Cressey		September, 2010	\$524.21	Cruz
270	21 Augusta Place, #2 (Galvis)		5604 Kostell Place		April, 2010	\$389.21	Sabaya
272	21 Augusta Place, #1 (Cruz)		P.O. Box 399				
667	6 Spartan Place (Sabaya)						

\$9,497.39

INCORPORATED 1952
(845) 351-4745 ext. 3 (Voice)
(845) 351-2668 (Fax)
Email: jledwith@tuxedopark-ny.gov
Website: tuxedopark-ny.gov

VILLAGE BOARD MEETING
THIRD WEDNESDAY OF EACH MONTH

VILLAGE OF TUXEDO PARK
P.O. BOX 31
80 LORILLARD ROAD
TUXEDO PARK, NEW YORK 10987

March 4, 2011

Mr. William Kordiak
P.O. Box 399
Tuxedo Park, NY 10987

Re: **Water Account: 667**
Service Address: 6 Spartan Place (Sabaya)

Dear Mr. Kordiak:

Our records reflect that no payments have been made on this water account since April, 2010. Your current outstanding water balance is \$389.21.

Please be advised that we have the legal right to terminate the Village contractual water service to your property due to the non-payment of your water bills. If you do not pay this balance in full by March 31, 2011 we will have no choice but to commence shut-off procedures against you.

If this is a rental property, please contact your tenant directly to inform them of this notice and be advised that the homeowner is ultimately responsible for all water charges.

Sincerely,
John C. Ledwith IV
Deputy Clerk & Treasurer

ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM

REMINDER APPLICATION DUE DATE MARCH 11, 2011

APPLICATION
Part I

1.) Provide the following information:

- Applicant Name: (must be municipality) Village of Tuxedo Park
- Address, including 9 digit zip code & Phone #:
P.O. Box 31
Tuxedo Park, NY 10987
- Project Contact Name: John C. Ledwith, IV
- Project contact email: jledwith@tuxedopark-ny.gov
- Date of pre-application interview with Planning Commissioner March 2, 2011 @ 1 p.m.
- Address, including 9 digit zip code & Phone # (if different than above):
- Applicant Tax ID: 14-6004297
- Applicant DUNS #: *
- Amount of Grant Request: \$1,499.00
- Project start date: April, 2011
- Expected completion date: July, 2011
- Address and name of building(s) to be retrofitted See list below
- Age of building(s) See list below

Applications that do not include the information above will be returned to the applicant.

**Dun and Bradstreet Universal Numbering System (DUNS). To obtain a DUNS number, contact the DUN and Bradstreet Federal Information Desk at 866-705-5711 and select option 4. The approximate time to get a DUNS number is 10 to 15 minutes and there is no charge.*

Part II

COMPLETED ENERGY AUDIT:

Please attach a copy of the completed energy audit of the facility included in the scope of work. Project requests should include: the recommended upgrades, your estimated annual cost savings, your estimated annual energy (KWh) savings, and simple payback (years.)

Part III

PROJECT DESCRIPTION:

Please attach the proposed scope of work and project specifications, outlined by building, and attach customer work order (where possible.)

- | | | | |
|--|--|---|---|
| 1. Police Booth
1 Tuxedo Road
Tuxedo Park, NY
100 years | 2. Police Station
3 Tuxedo Road
Tuxedo Park, NY
100 years | 3. Village Office
80 Lorillard Road
Tuxedo Park, NY
50 years | 4. Water Plant
1 Chastellux Rd.
Tuxedo Park, NY
50 years |
| 5. DPW Shop
77 Wee Wah Road
Tuxedo Park, NY
50 years | | | |

**ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM**

IV

BUDGET DETAIL:

Applicants must submit a budget. The budget should denote a clear explanation of the total project cost and how the funds will be used. The budget must include: installation cost, any utility incentives, municipal contribution (if applicable), and grant contribution.

- Additional cost estimates, quotes, RFP's that support your budget request should be attached.

Part V

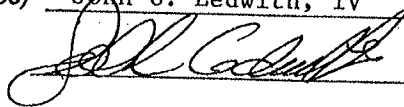
Certification

The undersigned hereby certifies that he/she is a representative of a municipality that:

- is the applicant that applied for consideration of funding by the grants panel, and that the enclosed application, budget and attachments are a true representation of the project described;
- agrees to hold harmless the County of Orange, Orange County Planning, and their employees from loss, theft, or damage to any materials submitted in response to this grant;
- will, if awarded funding, complete the following promptly after notification of award:
 - Orange County Substitute W-9 Form (Taxpayer ID Number & Certification)
 - Proof of NYS Worker's Compensation & Disability Insurance or exemption therefrom on appropriate New York State forms or forms acceptable to Orange County Division of Risk Management
 - Signed Contract with the County of Orange
 - Standard Invoice
- understands that the information provided in this application must match the information provided at a later date in the required items immediately above;
- is the owner of record of the property receiving the proposed improvements (please include a copy of the deed);
- will comply, with all County policies, guidelines and requirements that govern the application, acceptance and use of County funds for this grant-assisted project should it receive an award. Such specific terms and conditions will be detailed in the contractual agreement between the grantee and the County.

Name (print or type) John C. Ledwith, IV

Signature



Project Title Electrical Energy Savings

Date 3/9/2011

**ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM**

GRANT REQUIREMENTS:

- Applicant must be owner of record of subject facility.
- All funding must be used exclusively for work within Orange County and/or in full benefit of Orange County.
- Municipal contracts with the county must be executed by April 24, 2011.
- Awarded funds must be spent by November 30, 2011.
- This is a reimbursement grant.
- Grantees shall be expected to execute an Orange County grant agreement, provide required proofs of insurance and comply with any other grant requirements prior to disbursement of grant funds. Where appropriate, applicants will be required to supply authorizing resolutions with their executed grant agreements.

SUBRECIPIENT OR SUBCONTRACTOR FLOWDOWN REQUIREMENTS:

Subawardees who receive federal funds under an assistance agreement shall comply with the flow down requirements for subawardees specified in the "Special Provisions Relating to Work Funded under American Recovery and Reinvestment Act of 2009" which apply to this award. These requirements include, but are not limited to the following:

- a. DOE Assistance Regulations, 10 CFR Part 600 at <http://ecfr.gpoaccess.gov>.
- b. In addition to 10 CFR 600, Appendix A, Generally Applicable Requirements, the National Policy Assurances to Be Incorporated as Award Terms in effect on date of award at http://management.energy.gov/business_doe/1374.htm apply.
- c. 2 CFR 215, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (OMB Circular A-110)."
- d. OMB Circular A-102, "Grants and Cooperative Agreements with State and Local Governments" Common Rules.
- e. OMB Circular A-21, "Cost Principles for Educational Institutions," OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments," OMB Circular A-122, "Cost Principles for Non-Profit Organizations," or FAR at 48 CFR Part 31, "Contract Cost Principles and Procedures," for Profit Organizations, as applicable.
- f. OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- g. Subawardee Application/proposal as approved by DOE.

REPORTING REQUIREMENTS:

Grantees shall be required to report to the Orange County Department of Planning **quarterly** regarding:

- Percentage of work completed during the quarter
- EECBG dollars disbursed during the quarter
- Major activities, results, findings, outcomes
- Problems, delays, corrective actions
- Jobs created and/or retained for each activity
- Projected Energy saved

**ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM**

- Cost savings
- Renewable energy capacity
- Projected GHG emissions reduced
- Funds leveraged
- Number of buildings retrofitted
- Square footage of buildings retrofitted
- Number of units purchased by type (for e.g. office equipment, HVAC equipment, etc.)
- Where applicable:
 - Number and size of solar energy systems installed
 - Number and size of wind energy systems installed
 - Number and size of other renewable energy systems installed

CONTRACT COMPLIANCE:

Municipalities receiving federal funds from the County EECBG Incentive Financing Grant program shall be required to comply with the flow down requirements for subawardees specified in the "Special Terms and Conditions" document attached to this application. The "Special Terms and Conditions" document attached **will be incorporated into the municipality's contract with the county, as well as the municipality's contracts with its subcontractors.**

Please read the following sections carefully:

- 12. Publications**
- 16. Historic Preservation**
- 17. Waste Stream**
- 24-26. Required Use of American Made**
- 27. Wage Rate Requirements**
- 29. Davis-Bacon Act and Contract Workhours and Safety Standard Act**

ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM

REMINDER APPLICATION DUE DATE MARCH 11, 2011

APPLICATION
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1.) Provide the following information:

- Applicant Name: (must be municipality) Village of Tuxedo Park
- Address, including 9 digit zip code & Phone #:
P.O. Box 31
Tuxedo Park, NY 10987
- Project Contact Name: John C. Ledwith, IV
- Project contact email: jledwith@tuxedopark-ny.gov
- Date of pre-application interview with Planning Commissioner March 2, 2011
- Address, including 9 digit zip code & Phone # (if different than above):

- Applicant Tax ID: 14-6004297
- Applicant DUNS #: *
- Amount of Grant Request: \$4,800
- Project start date: March, 2011
- Expected completion date: March, 2011
- Address and name of building(s) to be retrofitted Sewer Plant, 18 Wee Wah Road
- Age of building(s) 12 years

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COMPLETED ENERGY AUDIT:

Please attach a copy of the completed energy audit of the facility included in the scope of work. Project requests should include: the recommended upgrades, your estimated annual cost savings, your estimated annual energy (KWh) savings, and simple payback (years.)

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MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM**

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Name (print or type) John C. Ledwith IV

Signature 

Project Title Water Conservation - Sewer Treatment Plant

Date March 10, 2011

**ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM**

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**ORANGE COUNTY ENERGY EFFICIENCY CONSERVATION BLOCK GRANT
MUNICIPAL PARTNERS FINANCIAL INCENTIVES GRANT PROGRAM**

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- 17. Waste Stream**
- 24-26. Required Use of American Made**
- 27. Wage Rate Requirements**
- 29. Davis-Bacon Act and Contract Workhours and Safety Standard Act**



**New York State Office of Parks,
Recreation and Historic Preservation**

Historic Preservation Field Services Bureau
Peebles Island, PO Box 189, Waterford, New York 12188-0189
518-237-8643
www.nysparks.com

Andrew M. Cuomo
Governor

Rose Harvey
Commissioner

March 11, 2011

John C. Ledwith IV
Village of Tuxedo Park
P.O. Box 31
Tuxedo Park, New York 10987
(via e-mail only)

Re: ARRA, DOE
Energy Efficiency/6 Project Sites
18 & 77 Wee Wah Road/1 & 3 Tuxedo Road/80
Lorillard Road/1 Chastellux Lane, Tuxedo Park,
Orange County
11PR01652

Dear Mr. Ledwith:

Thank you for requesting the comments of the State Historic Preservation Office (SHPO). We have reviewed the project in accordance with Section 106 of the National Historic Preservation Act of 1966. These comments are those of the SHPO and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the National Environmental Policy Act and/or the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8).

Based upon this review, it is the SHPO's opinion that your project(s) will have No Effect upon cultural resources in or eligible for inclusion in the National Registers of Historic Places.

If I can be of any further assistance do not hesitate to contact me at (518) 237-8643, ext. 3263.

Sincerely,

John A. Bonafide
Historic Preservation Services
Coordinator

INCORPORATED 1952
Tuxedopark-ny.gov (Website)
(845) 351-4745 (Voice)
(845) 351-2668 (Fax)

VILLAGE BOARD MEETING
THIRD WEDNESDAY OF EACH MONTH
jledwith@tuxedopark-ny.gov

VILLAGE OF TUXEDO PARK
P.O. BOX 31
80 LORILLARD ROAD
TUXEDO PARK, NEW YORK 10987

March 10, 2011

Mr. John A. Bonafide, Historic Preservation Services Coordinator
NYSOPRHP
Peebles Island Resource Center
1 Delaware Avenue
Cohoes, NY 12047

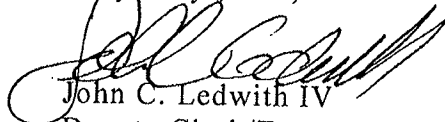
Dear Mr. Bonafide:

Enclosed please find an application to Orange County Energy Efficiency Conservation Block Grant. As part of the grant application approval is required from your office that the proposed work does not require approval from the State History Preservation Office.

The proposed work at the Sewer Treatment Plant, 18 Wee Wah Rd. is interior only. The work involves the installation of solenoid valves and a control panel that limit water flow.

Please review the enclosed submittal and provide me with your approval to proceed with the grant request.

Very truly yours,


John C. Ledwith IV
Deputy Clerk/Treasurer

Enc.

John C. Ledwith IV

Subject: FW: Tuxedo Park - Light Bulbs / Light Fixture / Bulb Cover

From: John C. Ledwith IV [mailto:jledwith@tuxedopark-ny.gov]
Sent: Monday, March 07, 2011 1:26 PM
To: 'Grant, Michael M. (O & R)'
Subject: Tuxedo Park - Light Bulbs / Light Fixture / Bulb Cover

Michael:

This afternoon I'm leaving the following items at the Police Gate for your crew to pick up and make the necessary repairs:

1. 18 light bulbs
2. At your request a complete light fixture to be installed on pole number 53421/43636.
3. Aluminum light cover to be installed on pole number 53731/43672 located on Tuxedo Rd. between Pepperidge Rd. and East Lake Stable Rd.

Also, please note that the light on pole number 53756/43869 located at the intersection of Clubhouse Rd. and Tower Hill Rd. is on during the day and has been for the past three weeks.

I'm hoping with the replacement of a dozen or more bulbs the lights will be operative for some time.

Thanks again for all your help.

Regards,
John Ledwith

From: John C. Ledwith IV [mailto:jledwith@tuxedopark-ny.gov]
Sent: Wednesday, March 02, 2011 12:11 PM
To: 'Grant, Michael M. (O & R)'
Subject: RE: Tuxedo Park - Electric Service Upgrade

Michael:

I'll let you know when I have the bulbs and light fixture. Probably early next week.

Did you get a chance to look at the email that I sent you earlier this week (attached).

Thanks for the help.

John Ledwith

From: Grant, Michael M. (O & R) [mailto:grantmm@oru.com]
Sent: Wednesday, March 02, 2011 11:55 AM
To: John C. Ledwith IV
Subject: RE: Tuxedo Park - Electric Service Upgrade

John,

Electric Operations handled the items below. While out there, they determined that they need more bulbs for other lights they found were out (about 12) while patrolling. We also need another fixture/head replacement for pole 53421/43636.

Thanks,

Michael

From: John C. Ledwith IV [mailto:jledwith@tuxedopark-ny.gov]
Sent: Wednesday, February 23, 2011 2:18 PM
To: Grant, Michael M. (O & R)
Subject: RE: Tuxedo Park - Electric Service Upgrade

Thanks.

John

From: Grant, Michael M. (O & R) [mailto:grantmm@oru.com]
Sent: Wednesday, February 23, 2011 2:13 PM
To: jledwith@tuxedopark-ny.gov
Subject: Re: Tuxedo Park - Electric Service Upgrade

John

I reached out for the Line Supervisor. He may be able to handle this late today.

Michael

From: John C. Ledwith IV <jledwith@tuxedopark-ny.gov>
To: Grant, Michael M. (O & R)
Sent: Wed Feb 23 12:00:43 2011
Subject: RE: Tuxedo Park - Electric Service Upgrade